

6 SIMPLE STEPS FOR WRITING A EULOGY

STEP 1



Brainstorm Ideas

- Biographical info
- Stories from friends & family
- Funny stories about him/her
- A theme to organize ideas
- Read eulogy examples!

STEP 2



Write the Introduction

- Acknowledge why everyone is gathered
- Introduce yourself & your relationship to deceased
- Thank guests for attending



Write a Short Bio of His/Her Life

STEP 3

- Date & place of birth
- Significant family members, events & details
- Talk about his/her spouse, children & grandchildren



Write About Special Memories & Stories

STEP 4

- Special memories/stories
- Life achievements, talents, hobbies & passions
- Unique & special qualities
- Use gentle humour



Close With Words of Comfort & Goodbye

STEP 5

- Lessons he/she taught you & the impact they had on your life
- Finish by saying a final goodbye to your loved one



Ask a Family Member to Proofread

STEP 6

- Are names & dates correct?
- How is the overall tone?
- Have I captured the essence of our loved one?